

WORMLEYSBURG BOROUGH COUNCIL'S ADMINISTRATION COMMITTEE
MINUTES
SEPTEMBER 9, 2018

The meeting was called to order at 6:45 p.m. by Chairman Hawbecker with the following members present: Mr. Hawbecker and Mr. Deklinski. Also present were Mr. Martini, Council President, and Mr. Berresford, Borough Manager.

Mr. Berresford handed out the early preliminary budget for review for next month and his original employment agreement, from 1990 when he first started, to prepare Council for negotiations with his replacement in the Fall of 2019. Mr. Berresford will retire on December 31, 2019, at 4:00 p.m. Mrs Godfrey retire sometime after July 12, 2019.

The Committee Members stated their desires regarding these negotiations.

- Discontinue use of a borough car for 2020. The employee will be reimbursed mileage as set by the IRS.
- Both the Manager's replacement and Clerk's replacement will be hired ninety (90) days prior to the retiring employee leaving.

There being no further business the meeting was adjourned at 7:15 p.m.

Gary W. Berresford
Borough Manager