

West Shore Bureau of Fire Commission  
Meeting Minutes  
August 13, 2018

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President Dennis McGee called the monthly meeting of the West Shore Bureau of Fire Commission to order at 6:00 pm. The following members were present:

Dennis McGee, Warren Stumpf, Jon Powers, & Joe Deklinski. Dan Green joined the meeting at 6:15 pm.

Todd Shale, Fire Commissioner, Tim Mulhollan, Fire Chief, Dave Beasley, Deputy Fire Chief, & Jim Sprecker, Assistant Fire Chief/Fire Administrator were also present.

The first item of business was the approval of the minutes from the July 9, 2018 meeting. Joe Deklinski made a motion to approve the minutes. Warren Stumpf seconded the motion. The motion passed 5-0.

The next item of business was a presentation from Bill Gladstone of NAI/CIR. Bill will be representing the Fire Commission during the sale of the 326 Herman Avenue property. Jim Sprecker accompanied Bill on a tour of the property. Bill recognizes that parking and access will be a challenge to a buyer and he proposes directing Commission Solicitor Dave DeLuce to draft an agreement to be signed by both the Fire Commission and the Grace United Methodist Church regarding the situation. Bill can then take the agreement to buyers so that they know that parking and access are provided. Bill has spoken to the previous buyer and she is still interested but he intends to market the property to others. Bill recommends paying the church's legal fees for their counsel to review the draft agreement since we will impose the cost on them. Dennis asked that Bill be responsive to emails and telephone calls as that was not our experience with the previous agent. Bill agreed to do so. Joe Deklinski made a motion to empower the President to direct the Solicitor to draft the previously referenced agreement and allowing for a time for Commission members to review. Warren Stumpf seconded the motion. The motion passed 5-0.

The next item of business was Firefighters and Visitors. No member of the audience spoke.

The third item of business was the presentation of the financial reports and payment of bills. Jon Powers read the July financial report and there were several errors. Jon will make the necessary corrections and the Commission can vote to accept the report next month. Jon made a motion to pay the bills. Joe Deklinski seconded the motion. The motion carried 5-0.

The next item of business was the Commissioner's report as follows:

1. The new fire house is almost complete. The Comcast service and several punch list items are still outstanding. Todd reported that neither Pyramid nor SGS are very responsive at this point and there are some contingency costs that are not accounted for. Dennis will contact Mike Klinepeter and the Commission will hold up the most recent draw check until we get a response.
2. The 2018 solicitation has brought in around \$18,000. A second mailing will go out later in the year.
3. Pepsico donated all of the exercise equipment for the new station.
4. We will be getting a federal grant in the amount of \$43,500. Todd plans to use this money to install a Plymovent exhaust system in the Wormleysburg station. Joe and Todd will have a meeting with Wormleysburg in the near future regarding this item.

The next item of business was Commission member comments. Dan Green asked if, with the cancellation of National Night Out, there would be any public outreach events involving the fire company. Tim Mulhollan replied that Fire Prevention is the next scheduled event.