



WORMLEYSBURG BOROUGH

COUNCIL MINUTES

SEPTEMBER 13, 2022

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, September 13, 2022 in Council Chambers. Dr. Deklinski called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was led by Dr. Deklinski.

Borough Manager Ealer called the Roll.

President Dr. Joseph Deklinski	-	Present
Mayor George O. Preble	-	Present
Vice-President Stephen M. Hawbecker	-	Present
Mr. George Kahler	-	Present
Ms. Sue Stuart	-	Present
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present
Mr. Joshua Plaza	-	Present

The following individuals were also in attendance: Borough Solicitor Bryan Salzmann Esq., West Shore Regional Police Department (WSRPD) Chief Anthony Minium, Assistant Chief John Friel, Detective Nikki Sheaffer and Library Board Member Tim Ellis. Guests present were Walter Panko and Jennifer Stewart.

PUBLIC COMMENTS

Resident Jennifer Stewart, a tenant at 304 South Front Street, shared with Council concerns regarding the lack of maintenance for properties located at 300, 302, 304 and 306 South Front Street. Ms. Stewart provided Dr. Deklinski with complaint forms and letters from tenants residing within the properties. Dr. Deklinski advised Ms. Stewart that the complaints submitted will be diligently reviewed and thanked Ms. Stewart for her comments.

APPROVAL OF THE MINUTES

ACTION: On motion made by Ms. Stuart and seconded by Mr. Plaza the minutes of August 9, 2022 and August 23, 2022 meetings were unanimously approved as presented.

APPROVAL OF THE AGENDA

The agenda was accepted as presented with no changes.

BUILDING PLANS

There were no building plans.

PUBLIC HEARINGS

There were no public hearings.

REPORTS FROM APPOINTED BOROUGH OFFICERS

Borough Manager

The Borough Manager's monthly report, which was provided electronically, was accepted with no questions.

Borough Treasurer

The August Treasurer's report, which was provide electronically, was reviewed with no questions.

ACTION: On motion made by Ms. Stuart and seconded by Mr. Plaza, the August Treasurer's report was accepted and directed to be filed for audit.

Borough Solicitor

Solicitor Salzman advised the draft Salaries of Elected Officials Ordinance has been completed.

ACTION: On motion made by Ms. Stuart and seconded by Mr. Kahler, Council unanimously voted to advertise and hold a public hearing for the Salaries of Elected Officials Ordinance at the October meeting.

Borough Engineer

The Borough Engineer report was provided electronically summarizing the status of the following projects and tasks to be performed:

- i. **MS4 Annual Report – Finalizing the 2021-2022 MS4 Annual Report for review and signature by the Borough. The report is due to DEP by September 30th.**
- ii. **Walnut Street Drainage Project – Resubmitted the Highway Occupancy Permit plans and a copy of the railroad agreement to PennDOT. PennDOT indicated the technical comments have been addressed and will be issuing the permit once an administrative item is completed.**
- iii. **Stormwater Fee Evaluation – Working with staff to prepare a 5-year program budget which will be the basis for developing potential fees.**

- iv. **Rupley Park MS4 Project – Preparing design plans for the stormwater and stream improvements based on the previously presented concept plan.**

COUNCIL PRESIDENT’S REPORT

Dr. Deklinski advised that Kindness Day is successfully being coordinated with sponsorships, participation from local businesses and volunteers to produce an exciting and unifying event for the community on September 17, 2022.

Dr. Deklinski provided Council with an overview of the requirements for the eligibility of certain grant applications being based on municipalities having up-to-date Comprehensive Plans.

COUNCIL VICE-PRESIDENT’S REPORT

Mr. Hawbecker provided the report.

ACTION: On motion made by Mr. Hawbecker, and seconded by Ms. Stuart, Council unanimously approved the distribution of funds as follows (as evidenced by the check registers dated from 7/12/2022 to 8/9/2022).

<u>Accounts</u>	<u>Number of Checks</u>	<u>Distribution Summary</u>
General Fund	32	\$ 61,037.54
Fire Tax Fund	5	\$ 319.90
Sewer Fund	19	\$ 52,303.37
State Liquid Fuel Fund	1	\$ 18,827.34
Total		\$ 132,488.15*

**The distribution summary total may include inter-fund transfers in keeping with accounting requirements.*

MAYOR’S REPORT

The Mayor provided his monthly report, which was accepted without questions

Mayor Preble thanked Council for their swift response for the coordination of the Marathon for the YMCA.

Chief Minium reported that WSRPD received a donation from Bobby Rahal Toyota to purchase an e-bicycle which allows the Officers to be directly involved with the community and have the continued ability to respond to incidents.

Dr. Deklinski thanked Chief Minium and Officers for their service in the community.

COMMITTEE REPORTS

Parks, Public Lands and Recreation Committee, COG

Ms. Stuski advised that the Parks and Recreation Board's September meeting was held, and the Children's Halloween Party is scheduled for October 29, 2022.

Ms. Stuski noted that CapCOG will be holding their 17th Annual Picnic and Golf Tournament on September 19, 2022.

Ms. Stuski reported that the DCNR Grant Applications for the Wormleysburg Borough Parks and Recreation Master Plan that had been submitted were not awarded DCNR grant funds. Ms. Stuski noted that there is a secondary round grant application submission available.

ACTION: On motion made by Ms. Stuski and seconded by Mr. Stumpf, Council unanimously approved submission of the application for the secondary round of DCNR Grants.

Planning Commission and Streets, Sanitary/Highway Committee

No report.

Service/Property Committee

ACTION: On motion made by Mr. Kahler and seconded by Ms. Stuart, Council unanimously approved the Office Remodel Bid for the Renovation of the Borough Office be awarded to RLS Construction Group.

Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee

Ms. Stuart reported that 5 South Second Street was deemed unsafe for occupancy and received a condemnation placard. The property owner was granted temporary occupancy based on the inspection executed by the Borough's BCO Barry Isett as the work is being completed in accordance with the engineer's plans.

Ms. Stuart presented Council with a draft Tenant Assistance Information Packet to be provided to tenants in the event of future condemnation incidents.

Public Safety Committee

ACTION: On motion made by Mr. Stumpf and seconded by Mr. Kahler, Council unanimously approved the West Shore Bureau of Fire (WSBF) Major Incident Types and Classification reports for August 2022.

Mr. Stumpf advised that there is an 11% rate increase for the 2023 Budget for the WSBF.

Administrative Committee

No report.

NEW BUSINESS

ACTION: On motion made by Ms. Stuski and seconded by Mr. Stumpf, Council unanimously approved the 2023 Minimum Municipal Obligation (MMO) Non-Uniformed Employees' Pension Plan which outlines that the Minimal Municipal Obligation amount for 2023 budgeting purposes is \$0.

OLD BUSINESS

None.

EXECUTIVE SESSION

Dr. Deklinski opened the Executive Session at 8:12 p.m.

1 – Personnel Matter

Dr. Deklinski closed the Executive Session at 8:45 p.m.

ACTION: On motion made by Ms. Stuart and seconded by Mr. Stumpf, Council unanimously approved to elevate Craig Shultz to Public Works Supervisor with a \$3.00 per hour pay increase.

ADJOURNMENT

ACTION: On motion made by Ms. Stuski, Council meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Lori Schmidt
Recording Secretary

Deborah Ealer
Borough Manager

**BOROUGH OF WORMLEYSBURG
20 MARKET STREET • WORMLEYSBURG, PA 17043**