



**WORMLEYSBURG BOROUGH  
COUNCIL MINUTES  
OCTOBER 13, 2020**

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, October 13, 2020 in Knisley Hall (to accommodate social distancing). Council President Martini called the meeting to order at 7:30 p.m. and noted that the state of emergency related to Corona Virus 2019 (Covid-19) remains in effect.

The Pledge of Allegiance was led by Mr. Martini.

Borough Manager Deb Ealer called the Roll.

President Thomas L. Martini	-	Present
Mayor George O. Preble	-	Present
Vice-President Stephen M. Hawbecker	-	Present
Mr. Joseph Deklinski	-	Present
Mr. George Kahler	-	Present
Ms. Sue Stuart	-	Excused
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present

The following individuals were also in attendance: Assistant Borough Solicitor Justin George, Esq., and Police Chief Michael Hope. Guests present were Joel Washok, Penn Waste; Andy Warsh, Republic Waste; Kathy Kahler; Lori Schmidt and Chris Conway, West Shore Regional Police (WSRP).

**APPROVAL OF THE MINUTES**

**ACTION:** On motion made by Mr. Deklinski and seconded by Mr. Kahler, the minutes of the September 8, 2020, meeting were approved as presented.

**APPROVAL OF THE AGENDA**

The agenda was accepted as presented with no changes.

**CITIZENS' COMMENTS**

There were no comments.

**BUILDING PLANS**

There were no building plans.

**PUBLIC HEARINGS**

There were no public hearings.

**REPORTS FROM APPOINTED BOROUGH OFFICERS**

**Borough Manager/Secretary**

Council accepted the Borough Manager’s monthly report, which was emailed, with no questions.

**Borough Treasurer**

Treasurer Ealer presented the September and October reports. There were no questions.

**ACTION:** On motion made Mr. Deklinski and seconded by Mr. Stumpf, the September and October Treasurer’s reports were approved unanimously as presented and sent to the file for audit.

**Borough Solicitor**

Attorney George presented the draft for the “No Parking Ordinance” on East and West Crestwood Drives to Council.

**ACTION:** On motion made by Ms. Stuski and seconded by Mr. Deklinski, Council unanimously voted to advertise and hold a public hearing for the ordinance at their next meeting.

**Borough Engineer**

The Borough Engineer’s status report dated 10/9/20 was provided electronically. September projects included road repairs review, MS4 2020 report submission to DEP, and continued work on the Walnut Street Drainage project.

**COUNCIL PRESIDENT’S REPORT**

Mr. Martini noted Mrs. Stuart was absent due to family health issues. Mr. Martini also reminded everyone that the polls for Wormleysburg elections on November 3 remain at Borough Hall and the Greek Church. He encouraged everyone to vote.

**COUNCIL VICE-PRESIDENT’S REPORT**

**ACTION:** On motion made by Mr. Hawbecker and seconded by Ms. Stuski, Council unanimously approved the distribution of funds as follows (as evidenced by the check registers dated from 9/11/20 to 10/13/20).

<u>Accounts</u>	<u>Number of Checks</u>	<u>Distribution Summary</u>
General Fund	43	\$ 231,927.31
Fire Tax Fund	2	\$ 971.88
<u>Sewer Fund</u>	<u>28</u>	<u>\$ 23,190.29</u>
<b>Total</b>		<b>\$ 256,089.48*</b>

*\*The distribution summary total may include inter-fund transfers in keeping with accounting requirements.*

## **MAYOR'S REPORT**

The Mayor provided his monthly report, which was accepted without questions. There were no questions for the Police Chief.

## **COMMITTEE REPORTS**

### **Administrative Committee**

The Administrative Committee held two Zoom interviews for the position of administrative assistant.

**ACTION:** On motion made by Mr. Hawbecker and seconded by Ms. Stuski, Council unanimously approved the Borough Manager's recommendation to hire Lori Schmidt to fill the position of administrative assistant.

Lori will be starting with the Borough on October 19.

### **Parks, Public Lands and Recreation Committee, COG**

Ms. Stuski reported she is working with East Pennsboro Soccer Association to use Redding Park as their overflow for two teams. Marge noted the Borough would charge \$500 per month for use of the field. The Association is interested in using the fields through December.

**ACTION:** On motion made by Ms. Stuski and seconded by Mr. Deklinski, Ms. Stuski will continue to work with East Pennsboro to rent the Redding Park field.

The Capital Region Council of Governments (CapCOG) had no meeting in September. Ms. Stuski noted she will report to Council at the November Council meeting on the October COG meeting.

### **Planning Commission and Streets, Sanitary/Highway Committee**

Mr. Deklinski commended the Public Works staff for the excellent job they did painting the curbs and crosswalks. Mr. Deklinski noted he worked with Rettew and the Borough Manager regarding River Road inlets and spot road repairs in the Manor. This will be included in the 2021 budget as a road project.

Mr. Deklinski reported the "Free Little Libraries" have been installed. He would like to hold a ribbon cutting ceremony.

### **Service/Property Committee**

Mr. Kahler reviewed the three trash bids received in response to the Borough's RFP. Council discussed bid options. Bid #1 is similar to current services but includes leaf, brush and Christmas tree pick up for a cost of \$60 per quarter. Bid #2 includes two totes as well as leaf, brush and Christmas Tree pick up for a cost of \$68 per quarter.

**ACTION:** On motion made by Mr. Kahler and seconded by Mr. Deklinski, Council accepted Bid #1 and awarded the 2021-2023 trash bid to Penn Waste.

Ms. Stuski thanked the waste haulers for their bid work and giving the Borough options.

**Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee**

Mr. Martini noted that two code letters were sent in September.

**Public Safety Committee**

Mr. Stumpf reported that he will report on October and November at the November Council meeting.

**NEW BUSINESS**

Mr. Deklinski asked that Council members be given email addresses on the Borough's system. This would eliminate using personal email addresses for Borough business. Solicitor George stated many municipal clients are moving towards separating personal email from municipal email for Right to Know reasons.

**ACTION:** On motion made by Mr. Hawbecker and seconded by Mr. Stumpf, Council unanimously approved the request and directed the Borough Manager to set up an email address for each Council member and to publish them on the web page.

**OLD BUSINESS**

There remains a vacancy on the Zoning Hearing Board. Council will look for potential members.

Ms. Stuski gave Council an update on her Codification work, which is almost completed and should be ready for Council review in November.

Manager Ealer noted the most recent edition of the International Property Maintenance Code approved for use by the Borough is the 2006 edition. Council directed Solicitor George to create an ordinance that will update the Code to the 2015 edition.

Discussion was held on the 120 S. Front Street property, which was sold at the September upset sale. Ms. Stuski noted the Borough had an MOA regarding the property with the Cumberland County Redevelopment Authority for them to handle the acquisition of the condemned property. Solicitor George noted the Borough could file an exception to the tax sale which occurred on September 18. The exception must be filed within 30 days.

It was noted that Mrs. Stuart had informed Commissioner Foschi regarding the Redevelopment Authority's handing of the 120 S. Front Street property.

**ACTION:** On motion made by Ms. Stuski and seconded by Mr. Deklinski, Council unanimously voted to direct the Solicitor to move forward with filing an exception to the tax sale.

Mr. Deklinski asked that a letter be drafted to the Cumberland County Commissioners regarding the Authority's handing of 120 S. Front Street.

**ADJOURNMENT**

**ACTION:** On motion made by Mr. Stumpf, Council meeting was adjourned at 8:17 p.m.

Respectfully submitted,

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**Deborah A Ealer**  
**Acting Recording Secretary**

**Deborah Ealer**  
**Borough Manager**

**BOROUGH OF WORMLEYSBURG**  
**20 MARKET STREET • WORMLEYSBURG, PA 17043**