



## **WORMLEYSBURG BOROUGH**

### **COUNCIL MINUTES**

**NOVEMBER 8, 2022**

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, November 8, 2022, in Council Chambers. Dr. Deklinski called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was led by Dr. Deklinski.

Borough Manager Ealer called the Roll.

|                                            |   |                |
|--------------------------------------------|---|----------------|
| <b>President Dr. Joseph Deklinski</b>      | - | <b>Present</b> |
| <b>Mayor George O. Preble</b>              | - | <b>Present</b> |
| <b>Vice-President Stephen M. Hawbecker</b> | - | <b>Absent</b>  |
| <b>Mr. George Kahler</b>                   | - | <b>Present</b> |
| <b>Ms. Sue Stuart</b>                      | - | <b>Present</b> |
| <b>Mr. Warren Stumpf</b>                   | - | <b>Present</b> |
| <b>Ms. Margaret Stuski</b>                 | - | <b>Present</b> |
| <b>Mr. Joshua Plaza</b>                    | - | <b>Present</b> |

The following individuals were also in attendance: Borough Solicitor Bryan Salzmann Esq., West Shore Regional Police Department (WSRPD) Chief Anthony Minium and Assistant Chief John Friel. Guests present were George and Janet Shingara, William Pompeii – K & W Engineers and Kathy Kahler.

#### **PUBLIC COMMENTS**

William Pompeii with K & W Engineers provided a brief overview of the Harsco/PMI Land Development Plan.

**ACTION:** On motion made by Mr. Plaza and seconded by Mr. Stumpf, Council unanimously approved the Harsco/PMI Land Development Plan contingent on the Borough Solicitor's satisfaction of the Development Agreement and payment of fees.

Resident Janet Shingara noted that the Public Works Department is doing a wonderful job with leaf pick-up this season.

Ms. Kahler shared that today, November 8, 2022, is her 30<sup>th</sup> Wedding Anniversary to Councilmember Kahler. Council congratulated the Kahler's on their anniversary.

### **APPROVAL OF THE MINUTES**

**ACTION:** On motion made by Mr. Plaza and seconded by Mr. Kahler the minutes of October 11, 2022, and October 25, 2022, meetings were unanimously approved as presented.

### **APPROVAL OF THE AGENDA**

The agenda was accepted as presented with no changes.

### **BUILDING PLANS**

There were no building plans.

### **PUBLIC HEARINGS**

Dr. Deklinski recessed Council and opened the public hearing at 7:35 p.m. to receive comments on Ordinance 534 – Council Salary.

There were no comments.

Dr. Deklinski closed the public hearing at 7:37 p.m. He then reconvened the Council meeting.

**ACTION:** On motion made by Ms. Stuart and seconded by Mr. Kahler, Council voted to adopt amended Ordinance 534 – Council Salary.

Ms. Stuski voted nay.

### **REPORTS FROM APPOINTED BOROUGH OFFICERS**

#### **Borough Manager**

The Borough Manager's monthly report, which was provided electronically, was accepted with no questions.

#### **Borough Treasurer**

The October Treasurer's report, which was provide electronically, was reviewed with no questions.

**ACTION:** On motion made by Ms. Stuski and seconded by Mr. Plaza, the October Treasurer's report was accepted and directed to be filed for audit.

#### **Borough Solicitor**

Solicitor Salzman advised that the letter of resignation, effective December 31, 2022, for Dr. Deklinski has been accepted by Council. The vacant seat is to be filled at the January 10, 2023, Council meeting.

**Borough Engineer**

The Borough Engineer report was provided electronically summarizing the status of the following projects and tasks to be performed:

- i. **EPA MS4 Compliance Inspection – The Borough was notified by EPA that they would be conducting an inspection of their MS4 program. On October 17th, Engineer Smith attended the inspection with two EPA staff members and Craig Shultz from Borough public works.**
- ii. **Harsco Land Development Plan – Engineer Smith received and reviewed the subsequent compliance submissions of the land development and lot consolidation plan to expand parking at the Harsco site for the new owner, PMI. Engineer Smith met with Planning Commission to review the plans on October 24th and agreed with their recommendation of approval conditioned upon addressing our outstanding comments from our October 21st letter.**
- iii. **Stormwater Fee Evaluation – Engineer Smith presented a draft expense budget and findings regarding parcel data at the workshop on October 25th and had a productive discussion on the work to date as well as the next steps. The consensus at the workshop was in favor of evaluating a fee structure based on an Equivalent Residential Unit (ERU).**

**COUNCIL PRESIDENT’S REPORT**

Dr. Deklinski noted that the upcoming annual Christmas Tree Lighting Ceremony will be on Saturday, December 3<sup>rd</sup> at 6:30 p.m. Prior to the ceremony, the annual Children’s Christmas Party will be held in Knisley Hall from 4:00 p.m. to 6:00 p.m.

**COUNCIL VICE-PRESIDENT’S REPORT**

In lieu of Mr. Hawbecker, Ms. Stuski provided the report.

**ACTION:** On motion made by Ms. Stuski, and seconded by Ms. Stuart, Council unanimously approved the distribution of funds as follows (as evidenced by the check registers dated from 10/11/2022 to 11/08/2022).

| <u>Accounts</u>   | <u>Number of Checks</u> | <u>Distribution Summary</u> |
|-------------------|-------------------------|-----------------------------|
| General Fund      | 45                      | \$ 243,764.35               |
| Fire Tax Fund     | 6                       | \$ 79,198.33                |
| <b>Sewer Fund</b> | <b>25</b>               | <b>\$ 148,550.11</b>        |
| <i>Total</i>      |                         | <i>\$ 475,512.79</i>        |

*\*The distribution summary total may include inter-fund transfers in keeping with accounting requirements.*

**MAYOR’S REPORT**

The Mayor provided his monthly report, which was accepted without questions.

## **COMMITTEE REPORTS**

### **Parks, Public Lands and Recreation Committee, COG**

Ms. Stuski advised that the Parks and Recreation Board's November meeting was held, and the Children's Christmas Party has been scheduled for December 3, 2022.

Ms. Stuski noted that the Children's Halloween Party was a great success and thanked the WSRPD Officers for their participation.

Ms. Stuski reported that CapCOG held their October meeting.

### **Sanitary/Highway/Streets/Planning Committee**

Mr. Plaza reported that the Borough was awarded \$250,000 Cumberland County Recovery Infrastructure Grant for the South Front Sewer Line Project.

### **Service/Property Committee**

No report.

### **Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee**

Ms. Stuart advised that the Codes Officer has resigned.

**ACTION:** On motion made by Ms. Stuart and seconded by Mr. Stumpf, Council unanimously voted to advertise and hold a public hearing for the amended Parking Ordinance at the December meeting.

### **Public Safety Committee**

**ACTION:** On motion made by Mr. Stumpf and seconded by Mr. Plaza, Council unanimously approved the West Shore Bureau of Fire (WSBF) Major Incident Types and Classification reports for October 2022.

### **Administrative Committee**

No report.

## **NEW BUSINESS**

Council agreed to postpone November and December's Council of the Whole Workshop meetings.

Council discussed the letter of request from Sue Helm to convert 320 North Front Street to an Airbnb. Council recommended the Zoning Officer review the permitted uses for the zoning location of 320 North Front Street. Council will table the request while it is under review.

**OLD BUSINESS**

**Manager Ealer presented the updated Draft 2023 Budget.**

**Council discussed in the length the proposed Draft 2023 Budget and agreed to hold a Special Meeting on November 29, 2022, at 6:30 p.m. to further reassess the budget.**

**ADJOURNMENT**

**ACTION: On motion made by Mr. Kahler and seconded by Ms. Stuski, Council meeting was adjourned at 8:55 p.m.**

**Respectfully submitted,**

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**Lori Schmidt  
Recording Secretary**

**Deborah Ealer  
Borough Manager**

**BOROUGH OF WORMLEYSBURG  
20 MARKET STREET • WORMLEYSBURG, PA 17043**