

**WORMLEYSBURG BOROUGH
COUNCIL MINUTES
NOVEMBER 12, 2019**

The regular meeting of the Wormleysburg Borough Council was held on November 12, 2019 in Council Chambers. Council President Tom Martini called the meeting to order at 7:30 p.m. The Pledge of Allegiance was led by Mayor Preble.

Borough Manager Gary Berresford called the Roll.

President Thomas L. Martini	-	Present
Mayor George O. Preble	-	Present
Vice President Stephen M. Hawbecker	-	Present
Treasurer Sue Stuart	-	Present
Mr. Joseph Deklinski	-	Present
Mr. George Kahler	-	Present
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present

Also present were: Assistant Borough Manager Deborah Ealer; Borough Solicitor Bryan Salzman, Esq.; West Shore Regional Police (WSRP) Chief Michael Hope; Recording Secretary Krystal Moran; Pennsylvania House of Representatives member Sheryl M. Delozier (District 88), and several community residents.

APPROVAL OF THE MINUTES

ACTION: On motion made by Mr. Deklinski and seconded by Mr. Stumpf, the minutes of the October 8, 2019 meeting were approved as presented.

APPROVAL OF THE AGENDA

The agenda was accepted as presented.

CITIZENS' COMMENTS

- 1. President Martini noted that Mr. Berresford would be retiring as Borough Manager at the end of November and this would be his last official meeting in that capacity. Mr. Martini called upon State Representative Sheryl Delozier who stood to present Mr. Berresford with a Resolution of Appreciation from the PA House acknowledging in detail his 29 years of service to Wormleysburg.**
- 2. Bill Weigle, residing at 302 North Front Street, requested permission to plant shade trees at the Locust Street Park. He suggested a Metro Gold Heritage Maple or Urban Sunset Maple, as recommended by a local garden nursery**

familiar with regional trees. He estimated the cost at approximately \$300 per tree and indicated that he had recruited several people for the installation. In addition, he requested that the Borough provide residents with an update of the changes in the Borough office. Noting that the expense for the trees had been previously budgeted and the trees were needed to reduce soil erosion on the riverbank, Council gave permission by consensus contingent on the approval of the One-Call system, for Mr. Weigle to place the trees.

3. Larry Belmont, residing at 630 North Second Street, expressed concern about traffic on Stella Street south of Poplar Church Road, where he has seen drivers using both lanes to come down the hill and turn left onto Third and Second Streets during rush hour. He asked Council to consider options to reduce this unsafe practice. WSRP Chief Hope indicated that his staff is aware of this activity and frequently uses officers in police vehicles to control rush-hour traffic in that area. Mr. Martini indicated that the matter would be referred to the Streets Committee for further consideration.

REPORTS FROM APPOINTED BOROUGH OFFICERS

Borough Manager

Council accepted the Borough Manager's monthly report with no questions.

Borough Treasurer

Treasurer Stuart presented the October Treasurer's Report.

ACTION: On motion made by Mr. Deklinski and seconded by Mr. Stumpf, the monthly Treasurer's Report was accepted by majority as presented with instructions to file it for audit. Ms. Stuart abstained the vote.

Borough Solicitor

Attorney Salzmann noted that three ordinances updated over recent months had been refined by his office and were currently in circulation. Codes Chair Sue Stuart asked Council to review and comment on the final drafts, anticipating a call for action at the December meeting, which will allow for advertisement in January 2020.

COUNCIL PRESIDENT'S REPORT

President Martini thanked the Recreation Committee for hosting a well-attended and successful Halloween party for Borough families.

Mr. Martini also recognized Mr. Berresford for his superb service to the Borough of Wormleysburg, its Council members and residents, and noted that Mr. Berresford's service would be recognized by Borough Council members after the close of this meeting.

MAYOR’S REPORT

Mayor Preble reviewed the monthly report from the West Shore Regional Police Commission and activity reports. There were no questions.

STANDING COMMITTEE REPORTS

Mr. Martini called on standing committee chairs for reports as follows. He noted there was no Planning Commission report.

Building, Property and Auxiliary Services

Chair Kahler had no report.

Administration Committee

ACTION: On motion made by Chair Hawbecker and seconded by Ms. Stuski, Council unanimously approved the distribution of funds as follows (as evidenced by the monthly check register).

<u>Accounts</u>	<u>Number of Checks</u>	<u>Distribution Summary</u>
General Fund	37	\$46,746.88
Payroll Fund	7	\$14,061.32
<u>Sewer Fund</u>	<u>32</u>	<u>\$23,098.45</u>
Total Activity	76	\$83,906.65

CapCOG, Parks, Public Lands and Recreation Committee

Ms. Stuski expressed her appreciation to Ms. Stuart, Mr. Kahler and the others who conducted the Halloween party on October 26, 2019. The Community Holiday party will be Saturday, December 7, from 4 to 6 p.m. in Borough Hall. The promotional flyer is in development and will be distributed.

Ms. Stuski also announced that the Capital Region Council of Governments (CapCOG) annual dinner and meeting is scheduled for Monday, January 20, 2019.

Planning Commission and Streets, Highways and Sanitary Affairs Committee

Mr. Deklinski announced the Community Christmas Tree Lighting will be held on Saturday, December 7, 2019 at 6:30 p.m. on North Front Street between Elm and Pine Streets. Street closing and safety preparations will precede the event.

Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee

Ms. Stuart noted that the Compliance and Permit lists are included in members’ packets of information.

Public Safety Committee

ACTION: On motion made by Chair Stumpf and seconded by Ms. Stuart, Council unanimously accepted the previous month's Fire Incident Report from the West Shore Bureau of Fire.

OLD BUSINESS

There was no old business.

NEW BUSINESS

2020 Budget – Mr. Martini called on Council to review and discuss the proposed 2020 budget.

ACTION: On motion made by Mr. Hawbecker and seconded by Ms. Stuart, Council unanimously approved the 2020 Proposed Budget as presented contingent upon the revisions discussed.

Several points were clarified during discussion, including those that follow.

Penn Waste Increase – Noting a letter dated October 18, 2019, from Penn Waste, Inc., included in the meeting packet, Council discussed the notification that disposal rates at the Susquehanna Resource Management Complex will increase \$5.00/ton effective January 1, 2020. As a result of this county increase, Penn Waste requests permission to pass this through the monthly rate effective January 1, 2020. It was noted that this conveys a nominal increase per resident for trash collections next year.

ACTION: On motion made by Ms. Kahler and seconded by Ms. Stuart, Council unanimously approved the Penn Waste request for an increase in keeping with the October 18, 2019, letter effective January 1, 2020.

Fire Tax – After discussion, it was unanimously agreed that the Borough's Fire Tax is to be increased to a millage rate equal to 0.937 mills to secure the West Shore Bureau of Fire budget projections for 2020.

Handicap Parking Request - Connie Dum, residing in the 100 block of Chestnut Street, asked via letter for a handicapped parking space near her residence. Noting that Chestnut Street is limited to parking on one side due to the narrowness of the street, Mr. Deklinski noted that he would review and develop an appropriate accommodation for this family.

ACTION: On motion made by Mr. Deklinski and seconded by Ms. Stuart, Council unanimously approved Ms. Dum's request for a handicap parking space with the final location to be determined by Streets Committee Chair Deklinski.

Front Street – Chris Rafferty and Tim Whelan from the Cumberland County Housing and Redevelopment Authority informed the Borough Manager that the blighted property located at 120-124 S. Front Street is in negotiation for the acquisition of the property for the purpose of demolition. The process of offering just compensation to owners with delinquent property obligations was reviewed.

ACTION: On motion made by Mr. Deklinski and seconded by Ms. Stuski, Council unanimously directed Borough Counsel, Salzmann Hughes P.C., to investigate the condemnation of the property located at 120-124 South Front Street and to work with appropriate Cumberland County and HUD staff regarding the use eminent domain to secure, condemn and ultimately demolish said property.

Borough Treasurer – Ms. Stuart presented her resignation letter for the Treasurer’s position. Noting that she is precluded from serving in this position while simultaneously serving on Council, Mr. Martini accepted her resignation with regret. Ms. Stuart will retain authority to sign on behalf of the Borough. It was noted that the Treasurer’s position is being advertised, including a notice posted on the website. Mr. Stumpf suggested that the auditors, Hamilton, Hamilton & Musser, clarify the role of and assist in the development of a job description for this position.

Staffing Transition – Mr. Martini noted that Council has been planning for the retirement of the Borough Manager for nearly a year. An Assistant Borough Manager was hired several months ago to allow on-the-job training opportunities. He noted that the time had arrived to acknowledge formally Mr. Berresford for this past service to the Borough and formalize the staff changes.

ACTION: On motion made by Ms. Stuart and seconded by Mr. Deklinski, Council unanimously approved the appointment of Deborah Ealer to serve as Borough Manager, along with its secondary roles as Codes and Zoning Officer, Secretary, and temporary Treasurer, effective December 1, 2019.

ADJOURNMENT

Council meeting adjourned at 8:26 p.m.

Respectfully submitted,

Krystal E. Moran
Recording Secretary

Gary W. Berresford
Borough Manager

BOROUGH OF WORMLEYSBURG
20 MARKET STREET • WORMLEYSBURG, PA 17043