

WORMLEYSBURG BOROUGH

COUNCIL MINUTES

MARCH 10, 2020

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, March 10, 2020 in Council Chambers. Council President Thomas Martini called the meeting to order at 7:30 p.m. The Pledge of Allegiance was led by Joseph Deklinski.

Borough Manager Deb Ealer called the Roll.

President Thomas L. Martini	-	Present
Mayor George O. Preble	-	Present
Vice-President Stephen M. Hawbecker	-	Present
Mr. Joseph Deklinski	-	Present
Mr. George Kahler	-	Present
Ms. Sue Stuart	-	Present
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present

Also present were Borough Solicitor Bryan Salzmann, Esq.; West Shore Regional Police (WSRP) Chief Michael Hope, and Recording Secretary Krystal Moran.

APPROVAL OF THE MINUTES

ACTION: On motion made by Mr. Deklinski and seconded by Ms. Stuart, the minutes of the February 11, 2020 meeting were approved as presented.

APPROVAL OF THE AGENDA

The agenda was accepted as presented.

CITIZENS' COMMENTS

Karen Deklinski, who represents Wormleysburg on the Fredericksen Library Board, showed the Little Library boxes, which were recently purchased, and expressed her appreciation to Council for their gift to the Library's capital campaign to add lower level doors to the Cleve J. Fredricksen Library. The little library boxes will be placed shortly at the locations discussed.

Mrs. Deklinski noted that many resources are available to the community and the Library has been designated as an official Census Taker. Information will be available online on April 15,2020.

BUILDING PLANS

There were no building plans.

PUBLIC HEARINGS

There were no public hearings.

REPORTS FROM APPOINTED BOROUGH OFFICERS

Borough Manager/Secretary

Council accepted the Borough Manager's monthly report, which was emailed earlier, with no questions.

Borough Treasurer

Treasurer Ealer presented January report. The February report will be available for the April meeting. There were no questions.

ACTION: On motion made Mr. Deklinski and seconded by Mr. Hawbecker, the January Treasurer's report as accepted unanimously as presented.

Borough Solicitor

Attorney Salzman noted that the Memorandum of Understanding with Orrstown Bank regarding the transferred loan are in review and should close in two weeks. There were no questions. Borough Manager Ealer reported that a meeting will be scheduled for Mr. Martini to sign the documents.

Borough Engineer

The Borough Engineer's report was sent earlier and there were no questions.

COUNCIL PRESIDENT'S REPORT

Mr. Martini announced that the Volunteer's Dinner on Saturday, February 29, 2020 was well attended and provided an opportunity for all to gather and be thanked for their various roles of community service in the Borough.

Mr. Martini asked for a vote on Resolution 2020-03 (incorrectly noted as 2020-01 on the agenda), which expresses our opposition to Governor Wolf's proposal in the 2020-2021 state budget to fund services provided by the PA State Police (PSP) paid for by an additional tax on all communities, including those that already have police forces. Council unanimously agreed that this represents double taxation and is unfair to residents in municipalities with departments. All agreed that fees assessed to cover police services should be limited to those municipalities and areas that actually use PSP for everyday policing.

The “Now, therefore, be it resolved” language should be amended to read: ...that the Borough of Wormleysburg urges the Pennsylvania General Assembly, in the strongest possible manner, to oppose the Governor’s 2020-2021 budget proposed to implement a tax (add) on municipalities that currently maintain an active police department (stop addition) to pay for Pennsylvania State Police coverage.

ACTION: On motion made by Mr. Deklinski, seconded by Mr. Stumpf, Council unanimously approved Resolution 2020-03 as amended above along with supporting correspondence, which opposes implementing an additional tax to cover PSP services in communities that already maintain their own police departments. The Borough Manager is hereby directed to mail the amended resolution with cover letter to the appropriate parties.

MAYOR’S REPORT

Mayor Preble reviewed the monthly report from West Shore Regional Police (WSRP), and there were no questions. Council noted that Dave DeLuce, Esq., former Borough Solicitor, had left the firm of Johnson Duffie after many years. It was agreed that Mr. Martini should forward a letter of thanks and appreciation to Mr. DeLuce for his past services to the Borough.

COMMITTEE REPORTS

Administrative Committee

Mr. Hawbecker noted that the Administrative Committee met on February 25, 2020, to discuss sewer, bank transitions, the need to update the Policy and Procedure Manual, pedestrian safety at South Front Street, engineering issues related to MS4, the annual pension review, the change in the trash contract, and further implementation of the Rental Inspection Code. In addition, it was agreed that, in light of these multiple and competing priorities, it will be important to undertake a new strategic plan for the next 3-5 years. Ms. Ealer is already looking at grant opportunities through various state and county agencies to cover the cost of a professional review and study.

ACTION: On motion made by Ms. Stuart, seconded by Mr. Hawbecker, Council unanimously approved a motion to authorize Ms. Ealer to seek funding and make grant applications as appropriate to underwrite development of a new Strategic Plan. This may include a combination of county and state funding and supporting elements such as an assessment of recreational assets, anticipated costs for unfunded mandates, and other pending expenses and liabilities expected to be incurred.

Ms. Stuski reported that she is working with the Legal Study Department at Central Penn College (in Summerdale) to scan and save Borough zoning

documents from old PDF formats into editable Word documents. The project will pay Administrative Law and Legislative students to do the work under Ms. Stuski's guidance (as an approved part of her teaching curriculum at the College). Once completed, documents can be arranged, edited and updated. Cost was discussed, and Ms. Stuski noted this represents a lower than usual rate.

ACTION: On motion made by Ms. Stuski, seconded by Mr. Hawbecker, Council unanimously authorized an expense not to exceed \$3,500 to proceed with the project to scan records into editable documents.

ACTION: On motion made by Ms. Stuski, seconded by Mr. Deklinski, Council unanimously authorized Ms. Ealer to seek additional funding and to make grant applications to the PA Department Conservation and National Resources, PA Department of Community and Economic Development, and other related agencies to support further park and recreational land development (which may be linked to the strategic plan) and may include seeking requests for proposals (RFPs) to support necessary services. This may include the prospective hiring of landscape engineers and other professionals to assess recreational assets, recommend improvements to Borough parks, and address the possibility of creating additional recreational opportunities.

ACTION: On motion made by Mr. Hawbecker and seconded by Ms. Stuski, Council unanimously approved the distribution of funds as follows (as evidenced by the monthly check register).

<u>Accounts</u>	<u>Number of Checks</u>	<u>Distribution Summary</u>
General Fund	40	\$49,423.66
Sewer Fund	32	\$72,934.72
<u>Fire Tax Fund</u>	<u>1</u>	<u>\$ 20.07</u>
Total Activity	73	\$122,378.38

CapCOG and Parks, Public Lands and Recreation Committee

CapCOG: Ms. Stuski reported that Ms. Stuart attended the Capital Region Council of Governments (CapCOG) meeting on February 17, 2020, and provided a report by email. At that meeting, CapCOG members and leadership took a position in opposition to House Bill 1400, entitled "Small Wireless Facilities Deployment." Legislative alerts are in development to be sent to members of the PA House of Representatives to communicate concerns about the proposed changes to zoning regulations covering the placement of new wireless towers in rights-of-way without review and approval at the municipal, township and county levels.

ACTION: On Motion made by Ms. Stuski and seconded by Mr. Deklinski, Council unanimously approved sending a letter to our State Representative declaring our opposition to HB1400 and copying CapCOG.

SAFER Grant: Ms. Stuski announced that CapCOG's Public Safety Committee met to approve hiring a consultant to develop a joint application for the Staffing for Adequate Fire and Emergency Response (SAFER) grant. If awarded, this grant would provide funding to recruit, train and expand benefits to local firefighters. The West Shore Bureau of Fire opted to participate in the grant competition.

Borough Recreation Board: The Rec Board is planning ahead for the community Easter Egg Hunt on April 4, 2020, at Redding Park.

ACTION: On Motion made by Stuski and seconded by Ms. Stuart, Council accepted with deep regret the resignation of Cindy Bear from the Recreation Board. The Borough Manager is hereby directed to send a letter to Ms. Bear reflecting our appreciation of her past years of service.

Planning Commission and Streets, Highways and Sanitary Affairs Committee

Mr. Deklinski announced the Tri-County Regional Planning Commission's (TCRPC) Bottleneck Study had been recently completed. He and the Borough Manager attended a municipal meeting on Thursday February 13, 2020, and learned that, if adopted, the study would fund the reduction of traffic lanes through the Bottleneck (at the east end of Market Street in Lemoyne) in favor of adding bicycle lanes.

Mr. Deklinski reported that he verbalized Council's strong opposition to lane limitations on that section of road (as discussed at last month's meeting). He noted that Council supports updates to sidewalks, curbs, and signage but has significant concerns including: adding to traffic congestion (specifically burdening Boro residents), jeopardizing emergency response time and road safety for ambulances, reducing walk-in traffic to businesses at the south end of Front Street, and forcing traffic to use other roads (including the over-burdened route from Poplar Church Road to Stella Street). Those representing TCRPC indicated the plan would proceed.

Noting that input from the Borough had not been sought during the study, and in anticipation of an unsympathetic response, Ms. Stuart presented a draft letter expressing Council's disapproval in writing. The letter was discussed in depth.

ACTION: On motion made by Mr. Deklinski and seconded by Mr. Stumpf, it was unanimously agreed to send the letter expressing Council's unanimous disapproval and opposition to Tri-County Regional Planning Commission's plan to restrict/reduce vehicle lanes in the Bottleneck. Letter to be sent at the earliest possible time.

By consensus, Council agreed to the list of interested parties included in the letter including: Wormleysburg's State House and Senate Representatives, the acting Secretary of PennDOT, County Commissioners, Lemoyne Council President, and representatives from WSRP, WSBF, West Shore Emergency Management Services, Cumberland County Planning, and PennDOT District 8. Mr. Martini noted that it is likely another meeting will be called to allow Borough input to be heard. Several Council members indicated they would follow-up with Cumberland County Commissioners to assure that our voices are heard.

RFP for New Engineer: Mr. Deklinski noted that it was time to send out Requests for Proposal (RFPs) for engineering firms. The former firm, which had been located nearby in Central Pennsylvania, recently moved to Pittsburgh, adding unnecessary costs to engineering work.

ACTION: On motion made by Mr. Deklinski and seconded by Mr. Kahler, Council unanimously agreed to develop and send out RFPs seeking a new engineer and/or firm suited to the Borough's scopes of work, location, and future needs.

The working schedule as proposed is: release RFPs by 4/17; meet to open bids by 4/25, review and select by 5/1, and present a recommendation to Council at the May 12, 2020 meeting.

South Front Street: In light of traffic issues, including a recent pedestrian accident, the Streets Committee requested a meeting with the PA Department of Transportation (PennDOT) District 8 staff to review South Front Street to develop ways to improve safety in that corridor. It was agreed that blinking lights should be added to the crosswalks and distractions reduced to the extent possible.

Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee

Ms. Stuart reported that the Codes Committee met on March 9 to discuss prospective updates to the Signage Ordinance (Chapter 19 of the Codes Book). Signage control language has changed significantly since our original ordinance was written. Ms. Stuart is reviewing model language and Mr. Salzman will provide sample language as well.

Public Safety Committee

Mr. Stumpf had to report. The monthly fire incident reports were not available.

ACTION: On motion made by Mr. Stumpf and seconded by Ms. Stuski, Council unanimously approved the West Shore YMCA's request to close one lane on Front Street and use Borough facilities and resources for their annual 5-K race on Sunday, November 8, 2020.

The Mayor expressed his appreciation on behalf of the YMCA.

NEW BUSINESS

Mr. Kahler asked Council to consider renovations in Borough Hall at the entry door area. Given the low visibility in that area, the inability to retreat in a locked place in an emergency, and the lack of outdoor lights and cameras, it was agreed by unanimous consent to authorize Mr. Kahler to develop a plan to improve staff safety in the vestibule area, including drawing up plans and cost estimates.

EXECUTIVE SESSION

Council entered executive session at 8:17 p.m. for a matter of potential litigation.

Council came out of executive session at 8:27 p.m.

ACTION: On motion made by Ms. Stuart and seconded by Mr. Hawbecker, Council unanimously agreed to enter into a Memorandum of Understanding (MOU) between Cumberland County Redevelopment Authority and Wormleysburg Borough regarding the blighted property at 120-124 South Front Street, subject to final review and approval by the Solicitor and the Borough Manager.

ADJOURNMENT

On motion made by Mr. Deklinski, Council meeting adjourned at 8:38 p.m.

Respectfully submitted,

Krystal Moran
Recording Secretary

Deborah Ealer
Borough Manager

BOROUGH OF WORMLEYSBURG
20 MARKET STREET • WORMLEYSBURG, PA 17043