



**WORMLEYSBURG BOROUGH  
COUNCIL MINUTES  
JUNE 14, 2022**

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, June 14, 2022 in Council Chambers. Dr. Deklinski called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was led by Mayor Preble.

Borough Manager Deb Ealer called the Roll.

President Dr. Joseph Deklinski	-	Present
Mayor George O. Preble	-	Present
Vice-President Stephen M. Hawbecker	-	Present
Mr. George Kahler	-	Present
Ms. Sue Stuart	-	Present
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present
Mr. Joshua Plaza	-	Present

The following individuals were also in attendance: Borough Solicitor Bryan Salzman Esq., West Shore Regional Police Department (WSRPD) Chief Anthony Minium, Assistant Chief John Friel. Guests present were WSRPD Detective Nikki Sheaffer and K9 Libra, Library Board Member Tim Ellis, Borough Public Works Craig Shultz, Borough Codes Enforcement Officer Jeremy Eutzy, Terry Watts, Walt Panko, George and Janet Shingara.

**PUBLIC COMMENTS**

Janet Shingara inquired if cameras were going to be installed at Redding Park, to which Ms. Stuski advised that the borough is in the process of procuring the cameras that are to be installed. Ms. Shingara, in addition, asked Ms. Stuski if Redding Park fields will be utilized for softball and football this year. Ms. Stuski advised that the fields will not be utilized for softball but will be used for a season by Good Shepard Football Association. Ms. Shingara requested where borough codes can be accessed online. Dr. Deklinski advised that the codes are currently in the codification process and once finalized will be accessible on the Borough's website.

**APPROVAL OF THE MINUTES**

Ms. Stuart noted a correction be made; Date of National Night Out be amended from August 8, 2022 to August 2, 2022.

**ACTION:** On motion made by Mr. Plaza and seconded by Mr. Kahler, the minutes of the May 10, 2022 meeting was unanimously approved as presented with the date of National Night Out correction.

**APPROVAL OF THE AGENDA**

**ACTION:** On motion made by Ms. Stuart and seconded by Mr. Kahler, the agenda was accepted as presented with no changes.

**BUILDING PLANS**

There were no building plans.

**PUBLIC HEARINGS**

There were no public hearings.

**REPORTS FROM APPOINTED BOROUGH OFFICERS**

**Borough Manager**

The Borough Manager's monthly report, which was provided electronically, was accepted with no questions.

**Borough Treasurer**

The May Treasurer's report, which was provide electronically, was reviewed with no questions.

**Borough Solicitor**

Solicitor Salzman advised the codification of Digital Codes has been completed and requires approval via ordinance.

**ACTION:** On motion made by Ms. Stuart and seconded by Mr. Stumpf, Council unanimously voted to advertise and hold a public hearing for the Codification of Digital Codes Ordinance at their August meeting.

**Borough Engineer**

The Borough Engineer report was provided electronically summarizing the status of the following projects and tasks to be performed:

- i. Reviewed Results Sanitary Sewer System Televising Performed by USG
- ii. 2022 Roadway/Paving Project
- iii. Walnut Street Drainage
- iv. Lower Rupley Park MS4 Project
- v. DCED Watershed Restoration and Protection Program (WRPP) Grant
- vi. DEP Growing Greener Grant

**COUNCIL PRESIDENT'S REPORT**

Dr. Deklinski thanked all that attended the Volunteer Dinner May 21<sup>st</sup>.

Dr. Deklinski noted that the Safety Plan has been finalized. Manager Ealer had reviewed the plan with staff at the monthly staff meeting and Public Works employees are attending Safety Day training at the York Expo Center on June 16<sup>th</sup>.

Dr. Deklinski provided Council with an outline of procedural steps written by Borough IT services to access Borough email and the master calendar.

Dr. Deklinski noted that Day of Kindness will be held September 17<sup>th</sup> at Knisley Hall from 11:00am to 3:00pm.

### **COUNCIL VICE-PRESIDENT’S REPORT**

Mr. Hawbecker provided the report.

**ACTION:** On motion made by Mr. Hawbecker, and seconded by Ms. Stuski, Council unanimously approved the distribution of funds as follows (as evidenced by the check registers dated from 5/10/2022 to 6/14/2022).

<b><u>Accounts</u></b>	<b><u>Number of Checks</u></b>	<b><u>Distribution Summary</u></b>
General Fund	54	\$ 112,959.09
Fire Tax Fund	9	\$ 5,782.62
Sewer Fund	43	\$ 65,423.38
<b><u>Woods at Waterford</u></b>	<b><u>1</u></b>	<b><u>\$ 62,727.32</u></b>
<i>Total</i>		<i>\$ 246,892.41*</i>

*\*The distribution summary total may include inter-fund transfers in keeping with accounting requirements.*

### **MAYOR’S REPORT**

The Mayor provided his monthly report, which was accepted without questions.

Chief Minium recommended that the parking ticket fee be increased from \$10.00 to \$25.00 and that future “No Parking” signs be created by WSRPD and provided to the Borough for distribution when services such as street sweeping, line painting, etc. are being conducted within the Borough.

**ACTION:** On motion made by Ms. Stuart and seconded by Mr. Kahler, Council approved, vote 6-0, for staff to prepare resolution or draft an ordinance, if required, to amend the parking ticket fee from \$10.00 to \$25.00.

Detective Sheaffer introduced K-9 Libra, WSRPD new facility/therapy dog. Libra is a 2-year-old black Labrador, who was trained by New Hope Service Dogs with the assistance from inmates from Warren County Prison. Detective Sheaffer advised that this program is strictly off donations and that any contributions would be

greatly welcome. Wormleysburg Borough Councilmembers welcomed K-9 Libra and thanked Detective Sheaffer and Libra for their service to the community.

## **COMMITTEE REPORTS**

### **Parks, Public Lands and Recreation Committee, COG**

Ms. Stuski advised that the Parks and Recreation Board's May meeting was held and they discussed reorganization of the board to encompass Shade Tree Commission and Riverfront Committee into the Parks and Recreation Board, due to lack of volunteers.

Ms. Stuski attended CapCOG's monthly meeting.

Ms. Stuski outlined a brief overview of the Day of Kindness event to be held September 17, 2022.

Ms. Stuski noted that the Borough will not be joining the West Shore Recreation Committee due to the high-cost annual fee vs the minimal expense to reimburse residents for non-resident fee differences.

### **Planning Commission and Streets, Sanitary/Highway Committee**

Mr. Plaza reported that a meeting was held with the Borough Engineer, Manager Ealer, Ms. Stuart and Dr. Deklinski present to review the results of the extensive data of the televised sanitary sewer system that the Borough Engineer had analyzed. The Borough Engineer provided a detailed mapping of identified sewer lines in need of replacement/repair. Mr. Plaza advised that Ms. Stuart, with the assistance of the Borough Engineer, is preparing the Cumberland County Recovery Grant application to be submitted by July 1<sup>st</sup> requesting grant funds to assist with cost of the project.

Dr. Deklinski thanked the Borough Engineer for all their work with the sanitary sewer system project.

### **Service/Property Committee**

**ACTION:** On motion made by Mr. Kahler and seconded by Ms. Stuski, Council unanimously approved to advertise out to bid the RFP Office Remodel project.

### **Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee**

Ms. Stuart welcomed the new Borough Codes Enforcement and Zoning Officer Jeremy Eutzy.

### **Public Safety Committee**

**ACTION:** On motion made by Mr. Stumpf and seconded by Mr. Plaza, Council unanimously approved the West Shore Bureau of Fire (WSBF) Major Incident Types and Classification reports for May2022.

Dr. Deklinski noted the WSBF is in the process of applying for the Cumberland County Recovery Grant for new radios.

### **Administrative Committee**

No report.

### **NEW BUSINESS**

**ACTION:** On motion made by Ms. Stuski and seconded by Ms. Stuart, Council unanimously approved to sign the letter of support for the Chesapeake Bay Alliance's grant application.

### **OLD BUSINESS**

Ms. Stuart provided an update for on-going projects:

- **Proposed Fall Newsletter Schedule**
  - **8/1 – 8/29** Wormleysburg writes and finalizes text, photos and mailing list edits. Topics may include: Trash and general clean-up, preliminary 2023 budget, updates on past reporting (ARPA grant, National Night Out, Boro business highlight, etc.), and acknowledgement of WSRPD staff changes  
Ideas welcome
  - **9/1 – 9/9** To Konhaus for initial layout, first round revisions, USPO mail list check
  - **9/12 – 9/16** Wormleysburg team makes final reviews and revisions
  - **9/19 – 9/29** To Konhaus for production and preparation of bulk mail
  - **9/30** Konhaus delivers bulk mailing to the Post Office
- **Attended PennDOT meeting for local officials in Knisely Hall on 6/2/22 for Market St. Bridge.**
  - They opted to keep 4-lane option, added separate utility bridge, but scheduling is on hold until the disposition of the I-83 bridge is determined. (Interstates come before state roads.)
- **Attended PSAB workshops and sessions 5/23 and 5/24/22 at Hershey Lodge.**

### **EXECUTIVE SESSION**

Council excused guests at 8:14 p.m. and held executive session with Counsel present to discuss potential litigation. No votes were taken.

Dr. Deklinski closed the Executive Session at 8:41 p.m.

**ADJOURNMENT**

**ACTION:** On motion made by Mr. Kahler and seconded by Ms. Stuart, Council meeting was adjourned at 8:50 p.m.

Respectfully submitted,

---

**Lori Schmidt**  
Recording Secretary

**Deborah Ealer**  
Borough Manager

**BOROUGH OF WORMLEYSBURG**  
20 MARKET STREET • WORMLEYSBURG, PA 17043