



**WORMLEYSBURG BOROUGH
COUNCIL MINUTES
AUGUST 10, 2021**

The monthly meeting of the Wormleysburg Borough Council was held on Tuesday, August 10, 2021, in Council Chambers. Council President Martini called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was led by Mr. Stumpf.

Borough Manager Deb Ealer called the Roll.

President Thomas L. Martini	-	Present
Mayor George O. Preble	-	Present
Vice-President Stephen M. Hawbecker	-	Excused
Dr. Joseph Deklinski	-	Present
Mr. George Kahler	-	Present
Ms. Sue Stuart	-	Present
Mr. Warren Stumpf	-	Present
Ms. Margaret Stuski	-	Present

The following individuals were also in attendance: Assistant Borough Solicitor Justin George, Esq., and West Shore Regional Police Department (WSRP) Chief Michael Hope. Several residents were present.

APPROVAL OF THE MINUTES

ACTION: On motion made by Dr. Deklinski and seconded by Mr. Kahler, the minutes of the July 13, 2021, meeting were unanimously approved as presented.

APPROVAL OF THE AGENDA

The agenda was accepted as presented with no changes.

CITIZENS' COMMENTS

Carol Hartung, 32 South Second Street, shared her concern about the increasing level of neighborhood decline that she has witnessed over her 39-year residency. Noting that she is very disturbed about neighbors who fail to maintain their properties, she has called the Police and the Borough Office on several occasions. She asked that residents who fail to put trash cans away be sent notifications or be visited by a Borough representative. Mr. Martini noted that several ordinances are currently being revised, including Solid Waste, and the changes should reduce this

problem. Manager Ealer indicated that notice-of-violation letters about failure to maintain external sanitation had been sent to various nearby residents.

Larry Belmont, at 630 North Second Street, thanked Council for updates to Redding Park; however, he and his wife are concerned about geese roosting in the park. Ms. Stuski indicated that grant funds were used to make the playground area more accessible, including a ramp and improved wheelchair access. Dr. Deklinski indicated that he is working with Public Works staff to encourage the geese to move on to another area.

Nevin Shenck, who was formerly a resident and whose mother still lives in town, asked Council to consider assigning a committee to develop and place banners on light poles to honor residents involved in the military, which was done recently in East Pennsboro and New Cumberland. He noted that the process includes sponsor solicitation, design and placement, which he understands and can help with, should the Borough undertake the project. Mr. Stumpf endorsed the project.

Janet Shingera, North Second Street near Redding Park, also indicated the geese are a problem. She asked about use of the fields this fall and whether the fences can be removed. Ms. Stuski indicated that some grass areas will be converted to ground cover to reduce grass cutting.

BUILDING PLANS

There were no building plans.

PUBLIC HEARINGS

Mr. Martini recessed Council and opened the advertised Public Hearings at 7:40 p.m. to receive comments on proposed Ordinances 525 and 526.

- Ordinance 525 would allow the Mayor and Borough staff to invoke a Snow Emergency when a forecast calls for 6" or more of snow, rather than waiting for snow to accumulate. Calling a snow emergency earlier allows the Police Department and Fire Company to initiate readiness protocols and mobilize in advance.**
- Ordinance 526 will make the south side of Echo Road a no parking zone to better accommodate traffic on that street, which is narrow. This also helps police cars and fire apparatus to better access that area.**

Mr. Martini called for comment on both proposals, and there was no further discussion. He called for closure of the public hearing at 7:45 p.m. and reconvened Council.

ACTION: On motion made by Ms. Stuski and seconded by Dr. Deklinski, Council voted unanimously to close the public hearing.

ACTION: On motion made by Dr. Deklinski and seconded by Mr. Stumpf, Council unanimously voted to adopt Ordinance 525 and 526 and direct the Borough Manager to add and implement those ordinances.

REPORTS FROM APPOINTED BOROUGH OFFICERS

Borough Manager

The Borough Manager’s monthly report, which was emailed earlier, was accepted with no questions.

Borough Treasurer

The July Treasurer’s report was reviewed.

ACTION: On motion made by Dr. Deklinski and seconded by Ms. Stuski, the July Treasurer’s report was accepted and directed to be filed for audit.

Borough Solicitor

Attorney George reminded Council that recent amendments to the agenda rules requires the Borough to post its agendas in advance. Manager Ealer indicated that the Borough was already in compliance with the new rules. An executive session will follow the close of regular business.

Borough Engineer

Two reports from the Borough Engineer—including Project 017642000 dated August 5, 2021 and the Wetland Resource Investigation report, Project 017643001 dated July 8, 2021—were reviewed and accepted as presented. The contractor completed installation of new playground equipment in Redding Park but work continues on new safety railings, topsoil backfill, and final restoration of the ground scape.

COUNCIL PRESIDENT’S REPORT

Mr. Martini reminded members that, for years, the Borough has hosted an informal event to show appreciation to the Borough’s many volunteers, appointees and staff. Noting that the event was not done in 2020 due to Covid-19, he asked for input on hosting a summer picnic. After discussion, it was agreed that he will plan an event for September or October.

COUNCIL VICE-PRESIDENT’S REPORT

In the absence of Mr. Hawbecker, Ms. Stuski made the Vice President’s report.

ACTION: On motion made by Ms. Stuski, and seconded by Mr. Stumpf, Council unanimously approved the distribution of funds as follows (as evidenced by the check registers dated from 7/13 to 8/6/2021).

<u>Accounts</u>	<u>Number of Checks</u>	<u>Distribution Summary</u>
General Fund	18	\$ 40,368.37

Fire Tax Fund	2	\$ 38,076.17
Sewer Fund	11	\$ 86,887.31
Total		\$ 165,331.85*

**The distribution summary total may include inter-fund transfers in keeping with accounting requirements.*

MAYOR’S REPORT

The Mayor provided his monthly report, which was accepted without questions.

COMMITTEE REPORTS

Administrative Committee

The Administrative Committee met on August 4, 2021, to: (1) review and accept mid-year budget adjustments, (2) hear an update on collection efforts on 156 past due sewer notices (which is reduced from last year), and (3) discuss anticipated changes in the Public Works Department staff related to approaching retirements.

Parks, Public Lands and Recreation Committee, COG

Ms. Stuski reported that the Parks and Recreation Committee will meet soon to plan the community Halloween party.

The Capital Region Council of Governments (CapCOG) held its monthly meeting on July 19, 2021. Ms. Stuski and Ms. Stuart attended. The West Shore Bureau of Fire’s application for SAFER Funds from the federal government is in final review. The COG’s annual picnic and golf tournament are scheduled for September 20 at Armitage Golf Course. The Borough has two complementary tickets as a part of its membership.

Planning Commission and Streets, Sanitary/Highway Committee

Dr. Deklinski reported that 426 and 430 North Front Street have now asked for the parking spaces in front of their properties (along Route 11-15) to be restored, which it was agreed by consensus to do.

He and Manager Ealer met with the Local Technical Assistance Program (LTAP) staff from Pennsylvania Department of Transportation (PennDOT) to review safety aspects of the pedestrian crossings at South Front Street. LTAP staff agreed to conduct a traffic survey for that area, which should take two to three weeks, and develop a report with recommendations for further safety enhancements in that area.

The Pennsylvania Department of Environmental Protection requires that the sewer pump stations be maintained by a certified operator. Noting that the Borough’s certified technician is planning to retire, Dr. Deklinski and Manager Ealer will meet to consider staffing options. This includes (as due diligence) the option of creating a request for proposal for companies that provide that service prior to proposing a formal recommendation for action.

The RoadBotics Pavement Assessment will perform data and video collection in mid-August. Over the next two months, the data they gather will be collated into a report, which will provide a list of street repair issues and priorities, which can be used to develop a schedule for future road maintenance.

The Walnut Street drainage improvement project is ongoing. The engineers had to revise the plan to avoid an existing gas main. Once complete, the plans will be resubmitted to PennDOT and Norfolk Sothern for another review.

It was also noted that PennDOT has been trimming trees along Front Street, which is helpful to the Borough and should continue.

Service/Property Committee

No report.

Codes Enforcement, Zoning, Sidewalks and Shade Trees Committee

Ms. Stuart reported letters continue to be sent regarding various violations around the Boro and older letters are being re-checked to determine current status.

The draft signage ordinance (minus two sections but with significantly expanded definitions) had been sent to the engineer and attorney for initial review and comments, which are expected by Friday, August 13, 2021. The two missing sections, which are: (1) Office and (2) General Commercial and Waterfront, will be reviewed in detail at another Codes Committee meeting, to be scheduled shortly.

Public Safety Committee

ACTION: On motion made by Mr. Stumpf, and seconded by Dr. Deklinski, Council unanimously approved the West Shore Bureau of Fire (WSBF) Major Incident Types and Classification reports for July 2021.

Mr. Stumpf noted that the WSBF Smoke in the Park event is scheduled for September 24-25, 2021, in Negley Park.

NEW BUSINESS

Ms. Stuart noted that, after three years of study, Dr. Deklinski was awarded his DBA, a Doctorate in Business Administration, today. Council shared their congratulations.

Behavioral Analysis Clinic (called BTI Group LLC), which moved into the old school building at 325 North Second Street, is hosting an open house on August 21, 2021, from 9 a.m. to 1 p.m. Mr. Stumpf has met the new owners and is encouraging everyone to attend.

OLD BUSINESS

Codification – Ms. Stuski reported that she has sent 90% of the Codes Book chapters to the Borough Manager and expects to have 100% by next month’s meeting.

EXECUTIVE SESSION

Council excused guests at 8:30 p.m. and held executive session with Counsel present to discuss a potential legal matter. No votes were taken.

ADJOURNMENT

ACTION: On motion made by Mr. Stumpf, Council meeting was adjourned at 8:50 p.m.

Respectfully submitted,

**Sue Stuart, Council Member
Acting Recording Secretary**

**Deborah Ealer
Borough Manager**

**BOROUGH OF WORMLEYSBURG
20 MARKET STREET • WORMLEYSBURG, PA 17043**