

BOROUGH OF WORMLEYSBURG

20 MARKET STREET
WORMLEYSBURG, PA. 17043

(717) 763-4483

BOROUGH ORDINANCE NO. 242 & 242-A STATUS OF OCCUPANCY REPORT

THE MAIN PURPOSE OF THIS ORDINANCE IS TO PROVIDE FOR THE UNIFORM AND EQUAL DISTRIBUTION OF THE TAX LEVIES OF THE BOROUGH ON OUR RESIDENTS AND TO PROMOTE THE HEALTH, SAFETY, MORALS AND GENERAL WELFARE OF OUR RESIDENTS.

Section 2 requires new landlords to report within thirty (30) days of property transfer and Section 3 requires landlords to report within ten (10) days of any change in tenants. Section 5 of Borough Ordinance No. 242-A provides for a fine for failure to comply with any of the provisions of the Ordinances.

In the case of a married or unmarried couple residing in a property it is necessary to report both parties full names. Please specify the apartment number as this is extremely important for mailing purposes.

PROPERTY OWNER'S NAME _____ PHONE NO. _____

MAILING ADDRESS _____

RENTAL UNIT ADDRESS _____
(include house number, street and apartment number)

PREVIOUS TENANTS (LIST ALL TENANTS, FIRST AND LAST NAMES)

NAME _____ DATE VACATED _____

FORWARDING ADDRESS _____

NAME _____ DATE VACATED _____

FORWARDING ADDRESS _____

NEW TENANTS (LIST ALL TENANTS, FIRST AND LAST NAMES)

NAME _____ DATE OCCUPIED _____

PREVIOUS ADDRESS _____

NAME _____ DATE OCCUPIED _____

PREVIOUS ADDRESS _____

IF ADDITIONAL SPACE IS NEEDED, USE REVERSE SIDE. ADDITIONAL FORMS MAY BE OBTAINED FROM THE BOROUGH OFFICE. WEEKDAYS 8:00 A.M. AND 4:00 P.M.